



**BYLAWS OF THE  
BRAMPTON, GEORGETOWN, MILTON & OAKVILLE  
(B.G.M.O.) UNIFOR  
SKILLED TRADES AREA COUNCIL**



As amended June 24, 2015

**BRAMPTON, GEORGETOWN, MILTON & OAKVILLE  
(B.G.M.O.) UNIFOR SKILLED TRADES COUNCIL BYLAWS**

**INDEX**

	<b>Page</b>
Article 1 - Name .....	3
Article 2 - Objectives.....	3
Article 3 - Affiliation .....	3
Article 4 - Membership.....	3
Article 5 - Officers.....	4
Article 6 - Committees.....	5
Article 7 - Elections .....	5
Article 8 – Fiscal Year.....	6
Article 9 - Finances.....	6
Article 10 – Expenses .....	6
Article 11 – Petty Cash .....	7
Article 12 - Meetings .....	7
Article 13 - Voting & Bylaws Procedures.....	8

**BRAMPTON, GEORGETOWN, MILTON & OAKVILLE  
(B.G.M.O.) UNIFOR SKILLED TRADES COUNCIL BYLAWS**

As amended June 24, 2015

**ARTICLE 1 - NAME**

This Area Council shall be known as the **Brampton, Georgetown, Milton & Oakville Area Unifor National Skilled Trades Council** hereinafter called the **BGMO COUNCIL** in these bylaws.

**ARTICLE 2 - OBJECTIVES**

- Section 1.** To proceed at all times within the Constitution of the Unifor.
- Section 2.** To assist in organizing the unorganized skilled trades workers.
- Section 3.** To maintain and extend the spirit of unity and cooperation in Unifor.
- Section 4.** To work toward the improvement of all skilled trades workers through the established constitutional committees and other bargaining and legislative agencies of our National Union.
- Section 5.** To work toward a closer collaboration with other bona fide unions similar to our own in order that these aims and objectives may be more generally realized.

**ARTICLE 3 - AFFILIATION**

The **BGMO COUNCIL** shall be affiliated to the Unifor National Skilled Trades Council.

**ARTICLE 4 - MEMBERSHIP**

- Section 1** Membership in **THE BGMO COUNCIL** shall be open to all journeypersons who are members in good standing of their Unifor local within this Area Council's jurisdiction.
- Section 2.** The term Journeyperson shall be defined as, such trade or classification eligible for certification by the Skilled Trades Department of Unifor.
- Section 3.** The membership fee shall be one half hour's pay per year, this fee to be remitted to the Financial Secretary-Treasurer of the **BGMO Skilled Trades Council Unifor**.
- Section 4.** Of this fee forty percent (40%) will be remitted to the Unifor National Skilled Trades Council and the remaining sixty percent (60%) will be retained by the **BGMO COUNCIL**.

## **ARTICLE 5 - OFFICERS**

**Section 1.** The Officers of the Council shall consist of:

1. Chairperson
2. Vice-Chairperson
3. Financial/Recording Secretary-Treasurer
4. Trustees (2)
5. Sergeant-at-Arms

**Section 2.** The Chairperson shall act as the Chief Executive Officer of the BGMO Council.

**Section 3.** The Vice-Chairperson shall aid the Chairperson in his/her duties, and act on his behalf when requested to do so.

The Financial/Recording Secretary Treasurer shall aid the Chairperson in his/her duties as well and shall act on his/her behalf when requested to do so.

**Section 4** The Chairperson and the Financial/Recording Secretary Treasurer shall be THE BGMO COUNCIL'S delegates to the Unifor National Skilled Trades Council.

**Section 5** The Financial/Recording Secretary-Treasurer shall keep a correct record of all THE BGMO COUNCIL meetings. Attend to and carry on all correspondence on behalf of THE BGMO COUNCIL. Maintain a complete and accurate record of all financial transactions. Prepare for presentation at all of the membership meetings of the year a complete financial report.

**Section 6** The Trustees shall audit the books of the Council and present their report to the membership at the first meeting of each fiscal year.

**Section 7** The Chairperson and Financial/Recording Secretary of the BGMO COUNCIL shall be the delegates to the National Union's Conferences, Conventions, Councils and Special meetings.

**Section 8** Officers and Committee Members of this BGMO Council must attend at least one General membership meeting per year to remain in office, unless otherwise excused for valid reasons by the Officers of the Council. Such reasons to be submitted to the Chairperson in writing not later than the day preceding the meeting.

## **ARTICLE 6 - COMMITTEES**

<b>Journeyman Card Committee</b> .....	<b>The BGMO Council Executive</b>
<b>Advisory Committee</b> .....	<b>The BGMO Council Executive</b>
<b>Apprenticeship Committee</b> .....	<b>2 to be elected</b>
<b>Resolutions Committee</b> .....	<b>2 to be elected</b>
<b>Bylaws Committee</b> .....	<b>2 to be elected</b>

Each Committee shall consist of two elected members. The above committees shall be nominated and elected at the same time as the Officers. Other committees may be formed as and when deemed necessary.

The Chairperson shall be an ex-officio member of all standing and all special committees.

## **ARTICLE 7- ELECTIONS**

### **Section 1**

Officers and Committees of this Council shall hold office for three years.

### **Section 2**

Election of Officers and Committees shall be by simple majority of the votes cast.

### **Section 3**

Election of Officers and Committees shall be held at the first meeting of the year of THE BGMO COUNCIL: so as to coincide with the elections of the Unifor National Skilled Trades Council.

### **Section 4**

In the event that due to a lack of attendance at the meeting called for this purpose, elections of Officers and Committees cannot be held, the incumbents shall continue in office for a full term of three years.

### **Section 5**

All voting shall be by secret ballot.

### **Section 6**

Nominations and elections shall take place during the same meeting. Nominations in writing and elections will be allowed, provided the candidate qualifies under these bylaws.

**Section 7**

All Officers and Committees of this Council shall hold a valid UNIFOR or UAW/CAW journeyperson card.

**ARTICLE 8- FISCAL YEAR**

The fiscal year of THE BGMO COUNCIL shall be from October 1<sup>st</sup> to September 30<sup>th</sup> of the year

**ARTICLE 9 – FINANCES**

**Section 1**

The monies of the BGMO COUNCIL shall be held on deposit in a chartered bank of Canada or Credit Union.

**Section 2**

All cheques of the BGMO COUNCIL shall be signed by the Secretary-Treasurer and either the Chairperson or Vice-Chairperson in accordance with banking procedures.

**ARTICLE 10 – EXPENSES**

**Section 1**

Any member doing business authorized by and for the BGMO COUNCIL, shall be paid a per diem of seventy dollars (\$70.00) per day, plus cost of room, at single rate, where designated. A per diem of twenty-five dollars (\$25.00) per day shall be paid while in town doing business authorized by and for the BGMO COUNCIL. While on authorized BGMO COUNCIL business, members shall be compensated at not more than 8 hours per day or 40 hours per week at their regular hourly rate, excluding overtime, plus coach or economy transportation or forty-eight cents (\$0.48) per kilometer when necessary to drive to and from destination.

**Section 2**

The BGMO COUNCIL shall pay to the Chairperson and the Financial/Recording Secretary-Treasurer for “out of pocket” expenses, the sum of three hundred dollars (\$300.00) per year, payable at the first of each fiscal year.

**Section 3**

Delegates and Alternates to the Unifor National Skilled Trades Council, Conferences, Conventions, Councils and Special meetings of Unifor who receive compensation for expenses from their locals shall not be entitled to payment as authorized in Section 1 of this Article.

## **ARTICLE 11 – PETTY CASH**

The BGMO COUNCIL shall establish a petty cash fund of \$25.00 for use by the Financial/Recording Secretary-Treasurer to cover the day to day expense of the BGMO COUNCIL. This fund to be replenished from time to time as the need arises.

## **ARTICLE 12- MEETINGS**

### **Section 1**

The regular general membership meetings of the BGMO COUNCIL shall be held at least once (1) per fiscal year up to a maximum of three (3) times per fiscal year, at such place, date and time as The BGMO COUNCIL decides.

### **Section 2**

The Chairperson and the Financial/Recording Secretary-Treasurer together shall have the power to call a special meeting, should an emergency arise requiring such action.

### **Section 3**

Those present when a meeting is called to order shall constitute a quorum.

### **Section 4**

At general membership meetings of the BGMO COUNCIL the agenda shall be:

- Roll Call of Officers**
- Minute of Silence**
- Minutes of Previous Meeting**
- President's Report**
- Financial Report**
- Report of Delegates and Committees**
- Old/Unfinished Business**
- New Business**
- Place, Date and Time of Next Meeting**
- Adjournment**

### **Section 5**

The agenda may be changed by motion and simple majority vote following the roll call.

### **Section 6**

In all matters not covered in these Bylaws, Unifor's Rules of Parliamentary Procedure shall prevail.

## **ARTICLE 13- VOTING AND BYLAWS PROCEDURE**

### **Section 1**

Any motion, report or resolution within the normal business of the BGMO COUNCIL shall be carried by a simple majority vote, except where otherwise specified in these bylaws.

### **Section 2**

Any proposal to change these bylaws shall be submitted to the Financial/Recording Secretary-Treasurer in writing and included on the Agenda of the next general membership meeting.

### **Section 3**

- (a) At the first reading of a proposal to change these bylaws a simple majority vote will be sufficient to table the motion for the next membership meeting.
- (b) At which time, upon second and final reading a two thirds majority vote shall be required to carry the motion.
- (c) In the event of any conflict, the Constitution of the National Union shall govern

## **AMENDMENTS**

### **As amended in:**

- **Brampton at Local 1285 Union Hall, September 28<sup>th</sup>, 2006**
- **Brampton at Local 1285 Union Hall, November 5<sup>th</sup>, 2009**
- **Brampton at Local 1285 Union Hall, June 24, 2015**